



EMPLOYEE ONLINE (EOL)

To view your check stub online:

This information can be accessed by either clicking on Employee Online from the district website under Human Resources, or using the following address: <https://eoph.sccresa.org/employeeonline/>.

New Users can access Employee Online by simply logging in. To ensure your privacy we have selected a unique password for each individual. You will be required to enter both your EMPLOYEE ID number (located after the EMPLOYEE NAME in the center of your pay stub or can be viewed in WillSub under the Information tab) and your INITIAL PASSWORD (your social security #). The system will force you to change your initial password immediately after your first log in.

Connect to Port Huron

USER:

ID NUMBER HERE

PASSWORD:

PASSWORD HERE

First time Login: Click on [Forgot password?](#)
You will be sent an email to your District email address.

LOGIN

Your new password must include both alpha and numeric characters and must be at least 6 but no longer than 12 characters. Employee Online will not allow for spaces or special characters (!, / @ #). Once you have established a new password, you will be prompted to re-enter your employee ID number and new password. Remember to keep this in a safe place! The system will only allow three attempts to match your password to your employee ID number before it will lock you out.

Current Users if you do not remember your password click on the "[Forgot password?](#)" and an email will be sent to your District email address. Your EMPLOYEE ID number can be found after the EMPLOYEE NAME in the center of your pay stub or can be viewed in WillSub under the Information tab.

If you should encounter any problems, please contact the Payroll Department for Employee Online in the Business Office:

Patricia Wachtel	810-984-3101 x4010	pwachtel@phasd.us	Accounting Coordinator
Robin Sargent	810-984-3101 x4011	rsargent@phasd.us	Non-Certified Payroll
Linea Burch	810-984-3101 x4012	lburch@phasd.us	Certified Payroll